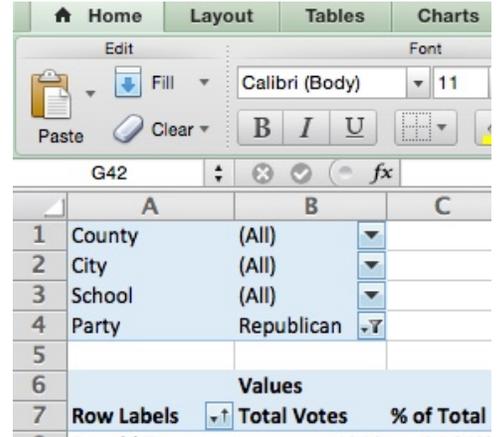


Excel for Mac - Results Spreadsheet Walkthrough

** All Data represented in this walkthrough is used as an example and does not reflect the final tally on January 26th **

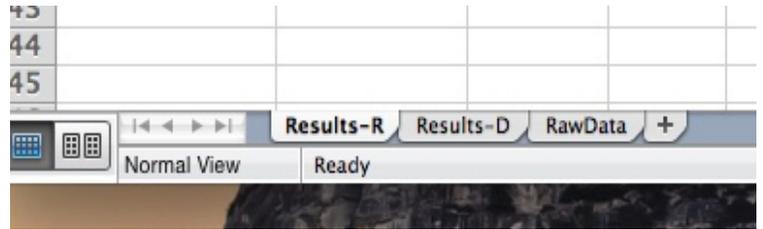
1. We are using a Microsoft Excel Pivot Table to make it easy for you to view data by School, City or County.



2. By default the PivotTable will have “(All)” selected, giving the Statewide results.

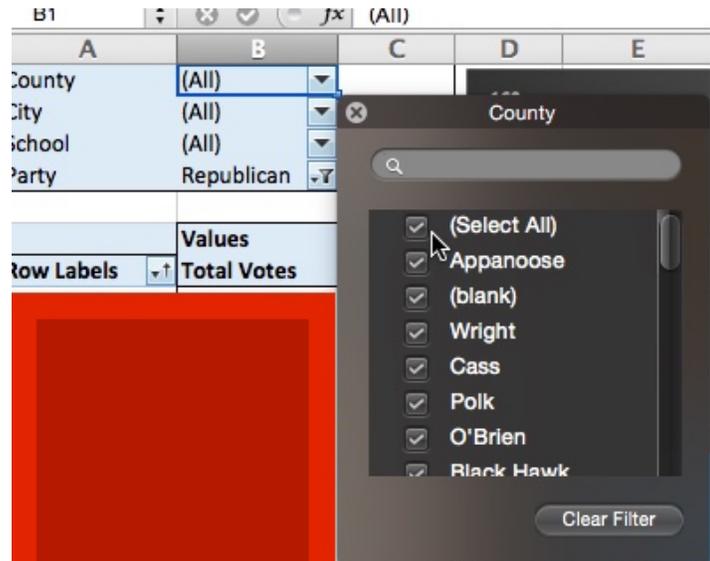
3. The Parties’ respective results are on separate tabs.

The Raw Data is the final tab.



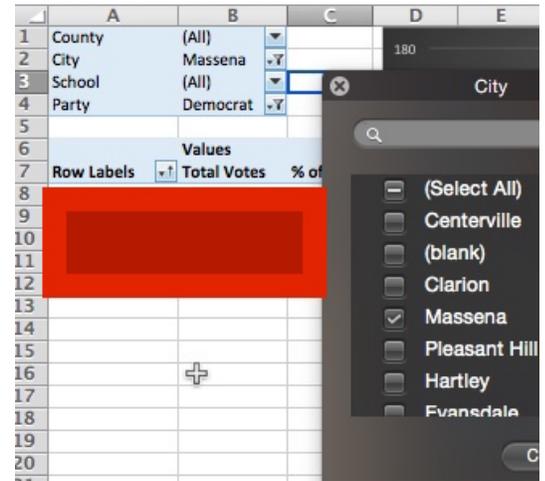
4. To select results by County/counties:

- a. Ensure County, City and School are selected by “(All)”, as in the first image.
- b. Click the drop down arrow next to County.
- c. Click the checkbox next to “(Select All)” to unselect all counties.
- d. Check the box next to County or counties you wish to view. You can hit “X” on the pop up window or move it.
- e. To go back to “(All)”
 - i. Click the box next to “(Select All)”.



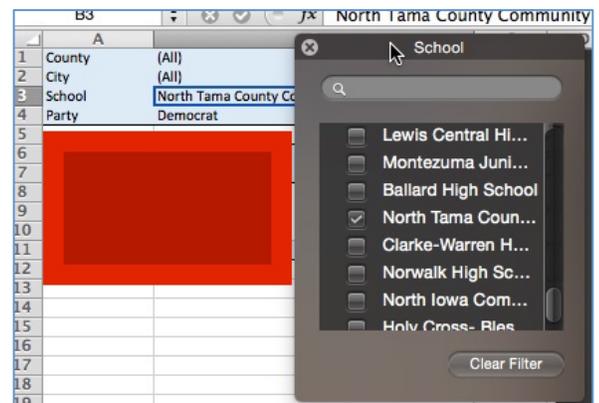
5. To select results by City/Cities:

- Ensure County, City and School are selected by “(All)” as in the first image.
- Click the drop down arrow next to City.
- Click the checkbox next to “(Select All)” to unselect all cities.
- Check the box next to the city or cities you wish to view. You can hit “X” on the pop up window or move it.
- To go back to “(All)”
 - Click the box next to “(Select All)”



6. To select results by School/Schools

- Ensure County, City and School are selected by “(All)” as in the first image.
- Click the drop down arrow next to “School”.
- Click the checkbox next to “(Select All)” to unselect all schools.
- Check the box next to the school or schools you wish to view. You can hit “X” on the pop up window or move it.
- To go back to “(All)” –
 - Click the box next to “(Select All)”



7. Viewing the Raw Data

- This will be useful if you would like to view and to see the full list of schools that participated organized by city or county.
- Click the “Raw Data” Tab – DO NOT EDIT TAB
 - If you do happen to edit the data and can’t get it back to its original form, simply re-download the file from Caucus101.com
- Sort Data as you would in any basic spreadsheet.

	A	B	C	D
1	School	City	County	Candidate
2	Centerville High School	Centerville	Appanoose	Hillary Cli
3	Centerville High School	Centerville	Appanoose	Martin O’N
4	Centerville High School	Centerville	Appanoose	Bernie Sa
5	Centerville High School	Centerville	Appanoose	Jeb Bush
6	Centerville High School	Centerville	Appanoose	Ben Cars
7	Centerville High School	Centerville	Appanoose	Chris Chri
8	Centerville High School	Centerville	Appanoose	Ted Cruz
9	Centerville High School	Centerville	Appanoose	Carly Fior
10	Centerville High School	Centerville	Appanoose	Jim Gilmo
11	Centerville High School	Centerville	Appanoose	Mike Hucl
12	Centerville High School	Centerville	Appanoose	Rand Pau
13	Centerville High School	Centerville	Appanoose	Marco Ru
14	Centerville High School	Centerville	Appanoose	Donald Tr
15	Howar Junior High School	Centerville	Appanoose	Hillary Cli
16	Howar Junior High School	Centerville	Appanoose	Martin O’N
17	Howar Junior High School	Centerville	Appanoose	Bernie Sa
18	Howar Junior High School	Centerville	Appanoose	Jeb Bush
19	Howar Junior High School	Centerville	Appanoose	Ben Cars
20	Howar Junior High School	Centerville	Appanoose	Ted Cruz
21	Howar Junior High School	Centerville	Appanoose	Carly Fior
22	Howar Junior High School	Centerville	Appanoose	Jim Gilmo
23	Howar Junior High School	Centerville	Appanoose	Mike Hucl
24	Howar Junior High School	Centerville	Appanoose	Rand Pau

8. If you have any further questions please email

Jeff Tomkowitz at jeff.tomkowitz@sos.iowa.gov or call 515-725-0427